

TITLE: TEACHER - ELEMENTARY (4-6)

QUALIFICATIONS:

- Bachelors degree or higher with emphasis in elementary education
- Possession of a valid current Idaho Educational Credential authorizing service as a Elementary Teacher with appropriate course endorsement(s).
- Successful completion of student teaching at a recognized college or university; or experience as a regular full-time elementary classroom teacher.
- Meet highly qualified status as defined by the state through appropriate praxis test(s) and/or endorsements in core subjects.
- Such Alternatives to the above as the board may find appropriate & acceptable.

REPORTS TO: Building Principal

SUPERVISES: Classroom Para Educator, as assigned.

JOB GOAL: Under direction, to teach and instruct pupils in grades 4, 5, 6, or a combination of these grades, in academic, social, behavioral, and other educational skill areas.

PERFORMANCE RESPONSIBILITIES:

- Knowledge and competence in understanding and using the research based principles, methods, techniques, and strategies pertaining to the teaching and instruction of pupils;
- Effectively assess the educational needs of pupils; design and develop comprehensive instruction programs, that include individual remediation and educational plans;
- Provide effective learning experiences for pupils from a wide range of socio-economic and cultural backgrounds, and with varying mental, social, and emotional maturity;
- Monitors student progress by frequent formative assessment, performs data analysis and make important educational decisions based on data;
- Prepare students to succeed on the Idaho State Achievement Test; the Direct Writing Assessment and the Direct Math Assessment.
- Teach and instruct in subject matter areas such as reading, language arts, social studies, mathematics, science, health, art, physical education, and music as directed by the principal.
- Utilize the district adopted course of study and program instruction Guidelines.
- Instruct students in citizenship, and other basic subject matter specified by legal mandates, District policy, and administrative regulations.
- Review, analyze, and evaluate the history, background, and assessment of pupils in designing an educational program to meet individual educational needs.
- Establish and maintain standards of student behavior utilizing a variety of behavior management strategies and techniques, including behavior modification, reinforcement, and other positive behavior shaping processes.
- Counsel, confer, and communicate with parents, school and District personnel regarding pupil progress, and in the interpretation of the educational program and test results
- Work cooperatively with school and District personnel in assessing pupil needs, and learning deficiencies, and developing alternative solutions to remediate pupil-learning problems.
- Plan, create, and maintain an effective learning environment through the utilization of functional and aesthetically conceived displays, exhibits, bulletin boards, interest, learning and activity centers.
- Select and requisition appropriate educational supplies, materials, books, equipment and learning aids within the approved budget amounts utilizing appropriate district accounting practices.

- Demonstrate knowledge and competence in understanding and using the principles, methods, and techniques of technology in teaching.
- Perform a variety of non-instructional duties, including: curriculum and instructional development activities, student supervision, and advisory and consultation activities.
- Team with other teachers on district and school committees to improve curriculum and instruction for students.
- Work independently and with a team to maintain a clean, appropriate, and friendly work environment.
- Interact with students, parents, staff, faculty, and administration effectively and professionally.
- Follow oral and written instructions and observe District, State, and federal policies and procedures.
- Follow all Board-approved policies, safety rules, and regulations.
- Attend in-services and training sessions.
- Respect and practice confidentiality both in and out of school with regard to records, activities, and communications relating to all students, parents/guardians, and staff.
- Performs all other duties as assigned consistent with the responsibilities of a teacher, the Idaho Code of Ethics, and the negotiated contract.

PHYSICAL DEMANDS: The employee will be required to perform the duties necessary in a normal classroom environment. Employee is required to communicate effectively on the telephone and in person and hear sounds within the normal range of conversation; operate a keyboard and type, operate standard office equipment, lift or move objects that weigh up to 25 lbs. This job requires performing repetitive hand movement in gripping, fingering and hand/wrist/arm movements. Job tasks may require walking, standing, sitting, lifting, stooping, squatting, kneeling, bending, crouching, pushing, grasping and reaching.

TERMS OF EMPLOYMENT: Annual Contract. Salary according to current Certified Teacher Salary Schedule as approved by the Board of Trustees.

EVALUATION: Performance of this job will be evaluated annually in accordance with provisions of the board’s policy on evaluation of certified personnel.

An employee working in this position shall at all times be subject to the direction of the person to whom said employee has primary responsibility or said person’s designee (s) and at all times shall be subject to the rules, regulations and policies of the District as promulgated by the Board of Trustees. Each employee shall be held responsible for having knowledge of said school district rules, regulations and policies which have been reduced to writing and made available to the employee on the school district website: www.cassiaschools.org.

This position shall be considered exempt from overtime and minimum wage requirements of the Fair Labor Standards Act.

EMPLOYEE ACKNOWLEDGEMENT: I certify that I have received a copy of my job description and acknowledge placement of this signed document in my personnel file at the Cassia Jt School District Office.

Employee Signature

Date

July 25, 2014
April 9, 2015