

Non-certificated employees of Cassia County Joint School District No. 151, who work only during the school year, will receive two (2) days of personal leave per year, cumulative to a maximum of three (3) days. Non-certificated employees must work continuously for the district for at least one (1) year before they are eligible for personal leave.

Classified employees will not be reimbursed for unused personal days at the end of the school year.

Personal leave must be scheduled in advance and pre-approved by the principal/supervisor. The principal/supervisor may deny a request for personal leave if such leave is determined to unduly disrupt the operation of the district.



LEGAL REFERENCE:
Idaho Code Section 33-506

ADOPTED: May 8, 2000

REVISED: October 26, 2010