



CASSIA SCHOOL DISTRICT NO. 151

3650 OVERLAND AVE. • BURLEY, ID 83318-2444 • (208) 878-6600 • FAX (208) 878-4231

Dear Parent/Guardian,

We want you to be aware that Cassia Jt School District has made many preparations to deal effectively and realistically with emergency situations that could occur in or around the school while your child is arriving to school, in class, or leaving school. While we hope that a natural disaster or other serious incident never occurs, our goal is to be prepared for any potential emergency. It will always be our priority to protect all students, staff, and visitors from harm and we pledge ourselves to that cause.

For our crisis response plan to be effective we depend on the cooperation and assistance of many people, such as the police and the fire departments. We also depend on you, as parents, to support our crisis response efforts. Your cooperation is vital to helping us protect the safety and welfare of all our students and school employees. Therefore, we ask parents to observe the following procedures related to school crises:

1. Talk to your children and emphasize how important it is for them to follow instructions from their teachers, school officials, and emergency responders during any school emergency.
2. During an emergency, please do not telephone the school. We understand and respect your concern for your child, yet it is essential that the telephone system be available for emergency communications. Additionally, if our school is in lockdown no staff member will be available to answer the phone as they will be working hard to protect your children and themselves from the active threat.
3. Do not come to the school unless instructed to do so. We realize how difficult it will be for you to keep your distance from the school, but this will be crucial to keep the surrounding streets and parking lot clear for emergency vehicles. Parents' vehicles at or near the school could impede medical aid responders from arriving to or departing from the school with your children or other victims. Emergency responders might also be forced to divert their attention from the critical crisis response to address or protect parents. A parent's presence at the scene of the crisis could endanger not only themselves, but students and staff members as well.
4. In the event of severe school crisis, you must report to a designated off-campus location where you will be met by a school representative to provide you with up-to-date crisis information, and where you may also be reunited with your child if the school is evacuated. You will be notified of this location via media and other options listed below.
5. Tune in to local media outlets (TV and radio) for emergency announcements and status reports. Status reports and information, including where you may pick up your child, will also be posted on our school website, www.cassiaschools.org and notifications will be sent to the phone number you provided in Powerschool. Emails will also be sent. Although text messages will be sent directly to phones, we encourage patrons to download the school district app which is available for free at app stores, Cassia School District 151. Please update your information, if needed, so we have the most current contact numbers.

If you have any questions about this letter or any other aspect of our school safety procedures, please contact Sandra Miller, Safety Administrator or Gail Gallegos, Safety Coordinator at 208-878-6600.

Jim Shank
Superintendent

Ryan Cranney
Board Chairman

Heber Loughmiller
Vice Chairman

Jeff Rasmussen
Board Member

Darrin Moon
Board Member

Bruce Thompson
Board Member

Dr. James Shank
Superintendent

Sandra Miller
Asst Superintendent

Chris James
Fiscal Manager